

Girl Scouts of Ohio's Heartland, Inc.



**Girl Scouts.**

Application to Serve on the Board of Directors  
Girl Member

**This document is available on-line**

**GETTING STARTED**

- You must be a registered Girl Scout currently age 14 years or older to apply for a Girl Member position on the Board of Directors.

**STAND OUT: MAKE YOUR APPLICATION "THE ONE"**

- Read the position description carefully and be specific in your narrative answer.
- Please state why you are interested in serving on the Board of Directors.
- Ask a friend or an adult to review it.
- Make sure you and your parent/guardian sign the application.
- Print clearly using blue or black ink.
- Please forward your completed application to the Transitional Nominating Committee no later than a **postmark of August 11, 2008**. Address your envelope to: Girl Scouts of Ohio's Heartland, Attn. Chrystal Rardin/Nominating Committee, 3230 Bowers Lane, Zanesville, Ohio 43701.

**REFERENCE FORM:**

- Complete the top portion of the reference form. Attach a Position description if using an online version.
- Give the reference form to your troop/group leader, teacher or another adult in Girl Scouting who knows your skills and abilities and ask her/him to return it to the Transitional Nominating Committee **no later than August 11, 2008**. Your application will not be considered for the nomination if the Transitional Nominating Committee has not received your reference form by **the August 11, 2008** date. The committee recommends that you include to the designated adult an addressed and stamped envelope to: Girl Scouts of Ohio's Heartland, Attn. Chrystal Rardin/Nominating Committee, 3230 Bowers Lane, Zanesville, Ohio 43701.

Girl Scouts of Ohio's Heartland, Inc.  
Attn: Chrystal Rardin/Nominating  
Committee  
3230 Bowers Lane  
Zanesville, Ohio 43701

Application for Girl Member  
Of Board of Directors

Applicant must be a registered Girl Scout  
currently age 14 years or older

INSTRUCTIONS:

1. Print clearly using blue or black ink.
2. Complete the application completely. Make a copy for yourself.
3. Make sure you and your parent/guardian sign the application.
4. Send completed application to the Council Service Center at the address above.
5. Attach your narrative, using no more than one page.

Name:  Telephone:

Address:

City:  State:  Zip:

E-mail

Birth date:  Present School and Grade:

REFERENCE FORM:

1. Please PRINT the name of the adult (someone not related to you) you have asked to submit a reference for you.
2. Complete the top portion of the reference form using blue or black ink.
3. Give the reference form to the person listed and ask them to return the form to the Transitional Nominating committee at Girl Scouts of Ohio's Heartland. Applications will not be reviewed until the reference form is received. Forms must be **postmarked no later than August 11, 2008.**

Name:  Telephone:

Address:

City:  State:  Zip:

E-mail

Relationship to you:

NARRATIVE:

On one sheet of paper, please describe why you want to serve a one-year term on the Girl Scouts of Ohio's Heartland, Inc. Board of Directors. Be specific about what knowledge and skills you would bring to the Board and what you would like to gain from the experience. Please describe any special skills you have; such as, leadership roles you've held in and out of Girl Scouting, involvement in student government, experience in discussing important issues, etc.

**ACTIVITIES:**

List all extracurricular activities (sports, clubs, etc.) you participate in:

1.	
2.	
3.	
4.	
5.	

**Please place your initials in the appropriate box for each question below.**

	YES	NO
1. I understand that the Board of Directors meets a minimum of six (6) times a year. If selected to serve on the Board of Directors, I will make every attempt to attend every board meeting, as I am representing the thoughts and ideas of girls throughout our council. I understand additional meetings may be held as deemed appropriate by the president.		
2. I will actively participate on the Board of Directors without a vote and understand that Ohio State law prevents anyone under the age of 18 from serving in a voting capacity on a Board of Directors. .		

I have read the position description and feel I am able to fulfill the requirements of the position.

**Applicant's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<p>Parent/guardian permission: I have read the position description for Girl Member of the Board of Directors. To the best of my knowledge _____ has a clear understanding of the position for which she is submitting the application, and if selected, she has my permission to participate.</p> <p>I grant Girl Scouts of Ohio's Heartland, Inc. permission to share her phone number, mailing address and e-mail address with other Girl Scout board members. I understand that travel is involved and it is my responsibility to make sure my daughter is transported to all Board and Board related meetings.</p> <p><b>Parent/Guardian signature:</b> _____ <b>Date:</b> _____</p>
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Girl Scouts of Ohio's Heartland, Inc.

Application to Serve on the Board of Directors

REFERENCE FORM

Part I: To be completed by applicant.

Applicant's name: \_\_\_\_\_

Please complete this form in blue or black ink and return it to:

Girl Scouts of Ohio's Heartland, Inc.  
Attn: Chrystal Rardin  
3230 Bowers Lane  
Zanesville, Ohio 43701

The position for which I am applying is on the back of this form . Please attest to your knowledge of my abilities and interests related to this position. Please complete and return this form **postmarked no later than August 11, 2008.**

Part II: To be completed by person providing the reference.

Your name: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

What is your relationship to the applicant? \_\_\_\_\_

1. Check one rating in each category to assess the following qualities of the applicant.  
(1 = Don't Know; 2 = Below Average; 3 = Average; 4 = Above Average; 5 = Excellent)

	1	2	3	4	5		1	2	3	4	5
Is dependable and responsible	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Is able to relate well to adults	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is able to share ideas and feelings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Is able to verbalize her opinion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is able to relate well to peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Is able to work well in a group	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has poise when meeting people	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Is adaptable and flexible	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accepts differences in people	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Shows humor and spontaneity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Describe the applicant's special strengths and/or skills that would enable her to enjoy and succeed in this position. Please give specific examples. If more space is needed use additional sheets.

## Girl Scouts of Ohio's Heartland, Inc.

POSITION TITLE:	Girl Member of the Board of Directors
TERM OF APPOINTMENT:	One (1) year term
ACCOUNTABILITY TO:	Board of Directors
MAINTAINS CONTACT WITH:	Board Chair, Chief Executive Officer and other Board members

### AREAS OF RESPONSIBILITY

In carrying out its responsibilities, Girl Scouts of Ohio's Heartland, Inc. Board of Directors functions, in 8 major areas:

1. Ensure the fulfillment of the charter obligations and corporate responsibilities
2. Policymaking
3. Fiduciary oversight
4. Fund development
5. Interaction with the community
6. Strategic planning
7. Review the accomplishments of the Board
8. Ensuring a system for policy influencing between the adult membership and the Board of Directors
9. Evaluation of the Chief Executive Officer

### REQUIREMENTS

1. Accept the Board's obligation to abide by the policies of Girl Scouts of the USA. Accept the beliefs and principles that support the organization and maintain current membership registration with Girl Scouts of the USA.
2. Provide signed parental permission and commitment statement.
3. Attend orientation and training events for Board members.
4. Attend Board of Directors' meetings and the Annual Meeting. Participate in discussions at board meetings. Come well prepared and read material in board mailings prior to meetings. Understand parliamentary procedure.
5. Publicly support decisions of the Board regardless of a personal point of view. Maintain confidentiality.
6. Participate in the democratic process, having full privileges of speaking and participating in all matters except voting. Ohio State law prevents anyone under the age of 18 from serving in a voting capacity on a board of directors.
7. Acquire knowledge of the Council's constituency by attending Council meetings and appropriate Girl Scout activities outside of her troop. Consider reactions and proposals from the membership on appropriate major issues.
8. Support the development of the council's financial resources by being an advocate on behalf of Girl Scouting and encourage adults to make thoughtful financial contributions.